

CALIFORNIA COALITION OF DOMESTIC REFERRAL AGENCIES, INC.

P.O. Box 84556 • SAN DIEGO, CA. 92138 info@ccdra.org • (800) 985-3745 • www.ccdra.org

DOMESTIC REFERRAL AGENCY WORKSHOPS

Sat, April 1, 2017	Sat., May 6, 2017	Sat., September 17, 2017
Howard Johnson Inn	BEST WESTERN JOHN MUIR INN	Howard Johnson Inn
222 W. Houston Ave	445 Muir Station Ave	222 W. Houston Ave
Fullerton, CA 92832	Martinez, CA 94553	Fullerton, CA 92832
714-992-1700	925-229-1010	714-992-1700

<u>WHO NEEDS TO ATTEND?</u> Non-employee based companies who refer independent domestic workers to private homes for housekeeping, babysitting and non-medical caregiver services.

COULD YOUR AGENCY PASS

A GOVERNMENT AUDIT?

Not sure . . . attend a

Workshop to make sure

you are complaint with the
you are complaint with the
laws before it's too late!

AGENDA INCLUDES:

- California Laws for Domestic Referral Agencies
- IRS & California Common Law Factors
- Trust Account and Payments to Workers
- Required Client Disclosures
- Agency & Government Form Requirements
- Advertising & Vocabulary "Do's and Don'ts"
- Who can investigate or Audit your Company
- Question & Answer Session
- Plus much more.

08:30 AM	Sign-in, Coffee & Rolls
09:00 AM	Morning Session Begins
12:00 PM	Lunch Break
01:00 PM	Afternoon Session Begins
04:30 PM	Workshop Ends

"Cost to Attend a 2017 Domestic Referral Agency Workshop"

<u>CCDRA MEMBER ATTENDEES:</u> ► Free for 2 attendees from the same company ► \$25.00 for each additional attendee from the same company ►

NON CCDRA MEMBER ATTENDEES: ► \$150.00 for 2 attendees from the same company ► \$50.00 for each additional attendee from the same company ►

PLEASE DETACH & SUBMIT THE FOLLOWING COMPLETED FORM TO REGISTER

"WORKSHOP REGISTRATION FORM"			
Company Name:	Contact:		
Address:	City:Zip:		
Phone No.:	E-mail:		
Workshop Date Attending:	Number Attending:		
Attendee Names:	<u>.</u>		
ENCLOSED IS PAYMENT BY CHECK FOR	\$ Make check payable to: <u>CCDRA</u> .		
* CREDIT OR DEBIT CARD #:	<u> </u>		
CVV: EXP. DATE:	* American Express, Visa, Mastercard or Discover.		
SIGNATURE:	DATE:		

E-mail <u>info@ccdra.org</u> • Call 800-985-3745 • Fax 619-220-6859 • PO Box 84556, San Diego, CA 92138 NB: Non-members must preregister. CCDRA reserves the right to refuse anyone admission to its workshops.